



ERIE POLICE DEPARTMENT



Written Directives

Number: **030.000**

Title: Mutual Aid		Pages: 3
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POLICY:

It is the policy of the Erie Police Department to offer mutual aid to other law enforcement agencies when reasonable and to request mutual aid when appropriate. Mutual aid will be provided in compliance with state law and any applicable Intergovernmental Agreement (IGA) that may exist.

CACP STANDARD 30.1

The Erie Police Department currently has intergovernmental agreements for participation in the Boulder County Drug Task Force and the Boulder County SWAT team. These agreements direct the mutual aid provided by and to these two organizations as it relates to the Erie Police Department. All other mutual aid requests are to be in accordance with this written directive.

DEFINITIONS:

NONE

PROCEDURES:

I. STATUTORY AUTHORITY

CRS 29-5-103, 29-5-104, 29-5-106, 29-5-108 and 29-5-109 provide for both requesting and giving aid to other law enforcement agencies.

CACP STANDARD 30.2

II. REQUESTING MUTUAL AID

A. Officer to Officer

1. Officers may request mutual aid from on-duty officers of adjacent surrounding agencies.
2. These types of requests may be made through Boulder County Dispatch.
3. Officers should make sure their supervisor is aware of their request for mutual aid as soon as possible.

CACP STANDARD 120.3 & 120.4

B. Canine Mutual Aid Requests

1. A shift supervisor may request mutual aid of a canine unit from a surrounding agency when:
 - a. There is a possibility of, or the need to track, a suspect in a crime or missing and/or endangered person.
 - b. There is a need to search a building for a suspect.

- c. There is a need to use a narcotic-sniffing canine to determine the presence of a possible illegal narcotic.
- d. Any other time the shift supervisor believes a canine unit would be helpful or needed, mutual aid may be requested with the approval of the Commander, Deputy Chief or Chief.

2. When a mutual aid request is made for a canine unit, the responding agency's canine handler will respond and be under the direction of the shift supervisor. However, the canine handler will be subject to his/her own department's policies, procedures and guidelines as it relates to use of the canine.

C. Mutual Aid Requiring A Command Officer Approval

1. Requests for mutual aid which require more than on-duty officers from adjacent jurisdictions to respond, requires approval from a command officer. If the Chief has not been notified, the Chief shall be advised of these requests at the earliest possible convenience from the on-duty supervisor.

2. If mutual aid is required immediately in cases of emergency, the on-duty supervisor may request callout mutual aid from outside agencies. The Commander, Deputy Chief and Chief of Police will be notified as soon as possible.

D. Mutual Aid Requiring Chief's Approval

Any large scale request for mutual aid where resources are responding from beyond the immediate adjacent jurisdictions requires approval of the Chief or his/her designee.

CACP STANDARD 30.3

E. Assistance from State and Federal Law Enforcement Agencies

1. Only the Chief of Police or designee may request Federal or State assistance.

2. If mutual aid is required immediately in cases of emergency, the on-duty supervisor may request aid from a Federal or State agency. The Chief of Police or his/her designee will be notified as soon as possible.

F. Supervisor Responsibility

1. When mutual aid is provided by an outside agency, it is the on-duty supervisor's responsibility to monitor and manage any outside agency personnel.

2. The on-duty supervisor shall ensure the names of all officers who provide mutual aid are documented in the incident report as well as obtain any reports completed by officers providing mutual aid.

III. PROVIDING MUTUAL AID

A. Responding to requests for mutual aid

1. On-duty officers may respond to requests for mutual aid from adjacent jurisdictions with the approval of the on-duty supervisor.
2. The on-duty supervisor may deny a request for mutual aid and is always responsible for ensuring there are adequate personnel available to respond to calls for service within the Town of Erie jurisdiction.
3. Request for mutual aid from another jurisdiction which requires personnel and resources be called in off-duty shall be approved by the Chief of Police or his/her designee.
4. When an officer provides mutual aid to another law enforcement agency, he/she will complete an agency assist report describing his/her actions, observations and any other significant details during the time the aid is provided.

B. Supervisor Responsibility

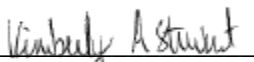
1. When mutual aid is provided to an outside agency, it is the on-duty supervisor's responsibility to monitor and manage Erie Police Department personnel and equipment used while providing mutual aid.
2. The on-duty supervisor shall ensure all Erie officers who provide mutual aid complete a report outlining their activities while performing aid to another agency.

RULES:

NONE

REFERENCES:

Boulder County Sheriff's Department Policy section 205



Kimberly A. Stewart
Chief of Police