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# Minutes

## Erie Historic Preservation Advisory Board

Meeting, March 23, 2015

Participating: Jackie Connor, Chair; Paula King, Co-chair; Mark Mavrogianes, Secretary; Dave Snow, Kelley Ganison, Walt Lewis, Sarah Wise, Scott Charles BOT Liaison.

This meeting was called to order at 6:30 pm by Jackie Connor.

The Agenda was approved.

The minutes of February 23 were approved.

### **Public comment**

There was no one present for public comment.

### **Old Business**

- Assistant to the Town Administrator, Fred Diehl, discussed communication with the community. He stressed his willingness to work with us in community outreach. He also stressed the importance of using city resources for public communication. He also walked us through Erie's website. If we need anything we should first talk to Nancy Parker. Dave Snow suggested we form a sub-committee to periodically review the website
- Community Development Director, Marty Ostholthoff, discussed the relationship between the EHPAB and the Community Development process. He also discussed the roles of the departments that are under the Community Development Department. They are: the Planning Division which monitors the Comprehensive Plan and the Building Division which enforces the Building Codes. Currently, there is no automatic consequences to alter or destroy a historic structure nor is there a process to refer a project to the EHPAB. There are policies for Old Town to keep the historic character of the downtown. Requirements do exist for building in the historic downtown.

The Question was raised: How would the Planning Division know that a property was landmarked and thus needed to be referred to the EHPAB? A tracking process needs to be developed.

- At the March 24 Board of Trustees meeting, a request will be presented to formally Landmark Lincoln School/Town Hall and to appropriate a plaque. And, a request will

- also be presented to provide matching funds to a Grant proposal that will be submitted to History Colorado in order to continue surveying Erie's historic properties.
- The 19th Annual Town Fair and Balloon Festival will be held on May 16. We are planning to be part of this celebration and promote historic preservation and the landmarking of properties.

**New Business**

- Dave Snow made copies of the surveyed buildings in Erie and distributed copies to the EHPAB. He also shared "Period of Significance" documents for our information.
- Discussion of By-Laws was postponed until April.

Our next meeting will be on April 27, 2015 at 6:30.

Meeting adjourned 8:26

Submitted by:  
Mark Mavrogianes, Secretary