

**Town of Erie**  
**Planning Commission Regular Meeting**  
**Wednesday, April 16, 2014**  
**6:30 p.m.**  
**Board Room, Erie Town Hall, 645 Holbrook, Erie, Co 80516**

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**I. CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Bell called the Regular Meeting of the Erie Planning Commission to order at 6:30 p.m.

**II. ROLL CALL**

Commissioner Bell - Present	Commissioner Knott - Present
Commissioner Bottenhorn – Present	Commissioner Nelsen - Excused
Commissioner Burgard - Present	Commissioner Trujillo - Present
Commissioner	

Staff Present: R. Martin Ostholthoff, Community Development Director; and  
Hallie Sawyer, Secretary to the Commission

**III. APPROVAL OF THE AGENDA**

Commissioner Trujillo moved to approve the April 16, 2014, Regular Meeting Agenda as submitted. The motion, seconded by Commissioner Burgard, carried with all voting in favor thereof.

**IV. APPROVAL OF MINUTES**

**a. Minutes from the March 5, 2014, Regular Meeting.**

Commissioner Burgard moved to approve the March 5, 2014, Minutes as submitted. The motion, seconded by Commissioner Trujillo, carried with all voting in favor thereof.

**V. PUBLIC COMMENTS** (This agenda item provides the public an opportunity to discuss items other than items that are on the agenda. The Planning Commission is not prepared to decide on matters brought up at this time, but it warranted, will place them on a future agenda.)

**None.**

**VI. RESOLUTIONS** (This agenda item is for all matters that should be decided by resolutions.)

**1. Public Hearing - Candlelight Ridge PD Amendment No. 2**

Purpose: Amendment of Fencing Regulations  
Project File #: PDA – 14-00007  
Request: Consideration of Resolution P14-06, A Resolution Regarding The Hearing On Candlelight Ridge Subdivision PD Zoning 2<sup>nd</sup> Amendment Adopting Certain Findings Of Fact And Conclusions Favorable To The PD Amendment.  
Location: North of Erie Parkway, West of Melody At Meadow Sweet Farm  
Zoning: PD – Planned Development  
Applicants: Candlelight Ridge Home Owners Association  
(Staff Planner:) Deborah Bachelder

Chairman Bell opened the Public Hearing at 6:32 p.m. Mr. Ostholthoff presented the application for the Candlelight Ridge Planned Development Amendment No. 2, bringing their fence heights into compliance with the Town Unified Development Code, in the absence of Mrs. Bachelder. He outlined the background of the application, entered the documents into the record and presented the staff recommendation of approval to the Commission.

Chairman Bell swore the audience in.

Ray Schlott, Board Member of the Candlelight Ridge Home Owners Association, was present to address any questions or concerns from the Commission.

There was no public testimony.

Commissioner questions and concerns covered the reason for the request and a required color.

Chairman Bell closed the hearing at 6:41 p.m.

Commissioner Bottenhorn moved approval of Resolution P14-06, A Resolution Regarding The Hearing On Candlelight Ridge Subdivision PD Zoning 2<sup>nd</sup> Amendment Adopting Certain Findings Of Fact And Conclusions Favorable To The PD Amendment. The motion, seconded by Commissioner Trujillo, carried with all voting in favor thereof.

**VII. STAFF REPORTS** (This agenda items is reserved for specific items from Staff requiring Commission direction or just relaying important information.)

Mr. Ostholthoff advised the Commission interviews for the open seats on the Commission will be conducted by the Board of Trustees on Monday evening, April 21<sup>st</sup>, and appointments will be made that night.

**VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS** (This agenda item is for all Planning Commission reports and items of information as well as Commission discussion items, not listed on the agenda)  
None.

**IX. ADJOURNMENT**

There being no further business to come before the Commission, Chairman Bell adjourned the April 16, 2014, Regular Meeting of the Planning Commission at 6:43 p.m.

Respectfully Submitted,

Town of Erie Planning Commission

By:   
Hallie S. Sawyer, Secretary

By:   
Acting Chair